

Personal Information

Surname(s)/First name(s)	EMANUELA CIANFANELLI
Permanent Address(es)	
Present Address(es)	Ariccia, Rome, Italy
Telephone (es)	
Date of Birth	03/24/1980
Nationality	Italian
• Date from - to	December 2014 – ongoing
• Name and Address of Employer	Save the Children Italy ONLUS
• Type of business or sector	Non governmental Organization – Ngo
• Occupation or position held	Senior Grant Officer
• Main activities and responsibilities	To provide technical support to Save the Children on Institutional Projects Financial/Administrative Management
• Date from - to	August 2013 – December 2014
• Name and Address of Employer	Terre des Hommes
• Type of business or sector	Nongovernmental Organization - Ngo
• Occupation or position held	Country Administrator – Lebanon
• Main activities and responsibilities	To supervise all financial management of the TDH Programmes and Projects in Lebanon according to Donor compliance and TDH policy and procedures
• Date from - to	January 2012 – March 2013
• Name and Address of Employer	COSPE (Ngo) – Cooperation for the Development of the Emerging Countries. Via Slataper 50, 50134, Firenze, Italy. Web site: www.cospe.it
• Type of business or sector	Nongovernmental Organization - Ngo
• Occupation or position held	National Administrator - Angola Office
• Main activities and responsibilities	To manage financially the European Union funded Project “Programa Integrado de Proteção e Desenvolvimento das Florestas Costeiras Angolanas DCI-ENV/2010/256-105” and related Co-funding Projects
• Date from - to	July 2010 – November 2011
• Name and Address of Employer	COSPE (Ngo) – Cooperation for the Development of the Emerging Countries. Via Slataper 50, 50134, Firenze, Italy. Web site: www.cospe.it
• Type of business or sector	Nongovernmental Organization – Ngo
• Occupation or position held	National Administrator - Swaziland Office

• Main activities and responsibilities	To manage financially the European Union funded Project “ Community based Response to HIV/AIDS in Rural Areas of Lubombo Region – Swaziland” and the Italian Ministry of Foreign Affairs (MAE) funded Project “Empowerment delle comunità per l'accesso all'acqua e ai servizi sanitari nella Lubombo Region, Swaziland” and both related Co-funding Projects
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Education and Training

• Date from-to	October 1999 - March 2006
• Name and Type of Organization providing education and training	La Sapienza, University of Rome, Political Science in Development and Cooperation.
• Principal subjects/occupational skills covered	International Relations, International Law, International Economics, International Politics, English language, International Organization (Specializing Agencies and United Nations Organization).
• Title of qualification awarded	Master
• Level in national or international classification	108/110 The thesis’s argument: The operations of International Fund for Agricultural Development (IFAD) in support of small rural farmer. The IFAD

LANGUAGES

MOTHER TOUNGUE

ITALIAN

OTHER LANGUAGE (S)	<i>ENGLISH</i>
• UNDERSTANDING	<i>Excellent</i>
• SPEAKING	<i>Excellent</i>
• WRITING	<i>Excellent</i>
OTHER LANGUAGE (S)	<i>PORTUGUESE</i>
• UNDERSTANDING	<i>Upper-intermediate</i>
• SPEAKING	<i>Upper-intermediate</i>
• WRITING	<i>Upper-intermediate</i>

OTHERS

SOCIAL SKILLS AND COMPETENCIES	Open-minded and patient.
ORGANIZATIONAL SKILLS AND COMPETENCES	Excellent capacity for team-work and problem-solving abilities developed throughout experiences acquired
COMPUTER SKILLS AND OTHER COMPETENCES	High knowledge of application package Office WORD, EXCEL, POWER POINT outlook and Accounting Programme NPS, ORACLE and AGRESSO.
DRIVING LICENCE	YES – Italian Driving Licence – B

