

- **ANNEX 6 – SCHEDULE OF CONTRACTUAL PENALTIES AND PROHIBITED BEHAVIORS**

This Annex forms an integral part of the Information Prospectus of the Bologna Bus Station (PIA) and the Contract for Access and Use of Autostazione di Bologna S.r.l..

Art. 1 – Subject Matter and Scope of Application

This annex – as provided for and referred to in Art. 4.4 of the PIA – regulates the contractual penalties applicable to Carriers in the event of violation of the rules of behavior, traffic, safety, and communication established in the Information Prospectus of the Bus Station (PIA) and in the Contract for Access and Use of Autostazione di Bologna S.r.l..

Penalties are applied directly to the contracting Carrier and not to individual drivers/employees, without prejudice to the civil liability and internal right of recourse of the Carrier itself.

Art. 2 – Table of Contractual Penalties

Violations committed within the perimeter of the Bus Station or damaging its organizational operations shall entail the charging of the amounts as specified below.

The penalties indicated in the following table have been quantified according to criteria of severity and proportionality of the infringement, taking into account the degree of danger to safety, the impact on regular bus station operations, and the foreseeable organizational harm, with amounts determined in a uniform and non-discriminatory manner for all Carriers.

2.1 – Operational and Behavioral Violations in the Apron

No.	Contractual reference	Violation	Description of behavioral rule	Penalty amount
1	Art. 5.3.2 PIA	Failure to turn off the engine at the terminus	The engine must be turned off immediately upon stopping at the bay during loading/unloading operations.	€ 50.00
2	Art. 5.3 PIA Art. 8 – Operating Regulations of Bologna Bus Station	Use of acoustic signals in the apron	The use of acoustic signals in the apron is strictly prohibited, except for immediate safety reasons.	€ 50.00

No.	Contractual reference	Violation	Description of behavioral rule	Penalty amount
3	Art. 5.3.2 PIA Art. 7 – Operating Regulations of Bologna Bus Station	Failure to comply with maximum allowed stay times	Exceeding stay limits (6.5 min. for Provincial/Regional services; 15 min. for National services; 18 min. for International services).	Up to € 50.00 subject to verbal warning by the Station Manager
4	Art. 5.3.2 PIA of Bologna	Carrying out passenger loading/unloading outside allowed areas	Absolute prohibition of loading or unloading outside assigned termini or the arrivals platform/curbside.	€ 100.00
5	Art. 5.3.1 PIA	Failure to comply with internal traffic lights	Obligation to observe traffic lights regulating access to termini and departure/reversing maneuvers.	€ 200.00
6	Art. 5.3.2 PIA	Unauthorized discharge of vehicle WC at the terminus or apron	Prohibition of discharging vehicle waste fluids at the Bus Station (except when using contracted services at the Tper SpA external depot).	€ 300.00

2.2 – Non-compliance Regarding Operating Communications

No.	Contractual reference	Violation	Description of behavioral rule	Penalty amount
1	Art. 4.1 & 4.4 PIA	Failure to communicate trip cancellation	Obligation to promptly communicate trip cancellation via PEC/email (in case of failure to communicate at least 12 hours prior to scheduled time, in addition to the penalty, the ordinary trip toll will be charged as consideration due as established in the contract and Art. 4.1 of PIA).	€ 200.00
2	Art. 4.4 PIA	Failure to communicate New Trip Activation	Obligation of advance notification of line data.	€ 50.00
3	Art. 4.4 PIA	Failure to communicate schedule variation or trip suspension	Obligation to communicate schedule variation or trip suspension via PEC/email at least 24 hours in advance.	€ 50.00

2.3 – Omissions in Communicating Vehicle Delays

No.	Contractual reference	Violation	Description of behavioral rule	Penalty amount
1	Art. 4.4 PIA	Failure to communicate vehicle delay greater than 30 minutes and less than 1 hour	Obligation to promptly communicate any delays to the Operations Office.	€ 10.00
2	Art. 4.4 PIA	Failure to communicate vehicle delay greater than 1 hour and less than 2 hours	Obligation to promptly communicate any delays to the Operations Office.	€ 30.00
3	Art. 4.4 PIA	Failure to communicate vehicle delay greater than 2 hours	Obligation to promptly communicate any delays to the Operations Office.	€ 50.00

Art. 3 – Dispute Procedure and Application of Penalties

1. **Verification and Report:** Should the Bus Station control staff detect behavior non-compliant with the provisions of the PIA and/or the contract, they shall draw up a formal notice of violation, containing vehicle identification elements (license plate, line, etc.) and a description of the violation.
2. **Notification:** The notice of violation is formally transmitted to the Carrier via Certified Electronic Mail (PEC) within 7 days of the infringement.
3. **Justifications:** The Carrier has the right to submit its written justifications or defense statements to the Bus Station via PEC within 5 calendar days from the date of receipt of the notice.
4. **Investigation:** The Head of the Operations Office, or a delegate in their absence, acquires and evaluates any justifications received, or takes note if no justifications have been received within the prescribed period, and submits the results of the investigation to the Board of Directors for a decision regarding the imposition of penalties. The outcome of the Board of Directors' decision is communicated to the Carrier via PEC within 5 days of its adoption, and in any case within 30 days of the transmission of counter-arguments or the expiry of the deadline for their submission, should none be received.
5. **Invoicing and Collection:** The amounts relating to the imposed penalties will be billed on an actual basis as part of the regular bi-monthly postpaid invoicing and must be paid via bank transfer within 30 days from the invoice date. The charging of penalties is independent of other contractual fees owed by the Carrier.

Art. 4 – Reservation of Further Damage

Where requirements are met and within legal limits, the right to compensation for further damage beyond the penalty remains reserved, pursuant to Art. 1382 of the Civil Code.

Art. 5 – Transitional Regime and Transparency

- This document comes into force upon approval by the Board of Directors and is made known by publication on the official website of Autostazione di Bologna, in the dedicated section <https://www.autostazionebo.it/it/page/condizioni-di-accesso-e-utilizzo-da-parte-dei-vettori-1>. For broader dissemination, it will also be posted on the Bus Station notice board.
- In order to ensure better understanding and dissemination of penalties, the sanction scheme will be made transparent and visible to drivers through the installation of large signs in the movement apron (with priority in the area of the first bays from 2 to 8) and published on the official website.

Approved by the Board of Directors on 09/30/2026